

Keeping Cedars Safe – Visitor Guide

Please note that visitors to school are permitted strictly by appointment only.

If you are visiting Cedars with an appointment, please make sure that you:

- sign in on arrival and complete the Visitor Log available at Reception
- wash and/or sanitise your hands when you arrive and as necessary during your visit
- carry a mask, face covering, PPE and wear as required
- maintain a safe distance (at least 1 metre plus, and ideally two meters) from other people at all times

Cedars has comprehensive processes in place to keep our community safe. These include:

- a clear protocol in the event of a member of staff or pupil presenting with COVID-19 symptoms while at school, including a clearly defined safe area for isolation until an individual can safely travel home
- enhanced handwashing facilities; this includes the installation of hand gel dispensers at all external entry points and within classrooms
- provision of tissues in all classrooms, along with waste bins for the safe storage of used tissues
- masks are optional in communal areas and classes
- comprehensive communications delivered through posters and verbal reminders to ensure good hand and respiratory hygiene
- enhanced cleaning provision
- students and staff are grouped in “bubbles” to minimise unnecessary contact and enable us to track any close contacts quickly if need arises
- encouraging social distancing as appropriate: verbal reminders and posters reiterate the messaging, classrooms have been laid out to minimise face to face contact, and physical reminders such as barriers and line markings are in place to minimise inadvertent contact
- designated and discrete drop off and pick up times and locations at the beginning and end of each day
- strict controls in place to ensure parents/carers do not come into school unless it is essential and by appointment only

How You Can Help Us:

Limiting the spread of infection is everyone’s responsibility. You can help us to keep our community safe by:

- washing your hands frequently with soap and water
- using tissues (or the crook of your elbow) whenever you need to cough or sneeze, disposing safely used tissues and washing your hands immediately
- staying at least 2m apart from other people or 1m plus as appropriate
- staying away from Cedars if you have symptoms, have tested positive for Covid-19 or have been in close contact with a confirmed case, in line with Government guidance
- respecting and supporting all of the safety measures that we have put in place

If you have any questions relating to the controls we have put in place to minimise the risk from Covid-19 please do not hesitate to contact:

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